

2017 PHILIPPINE QUALITY AWARD PROGRAM

Indicative Calendar of Activities

| # | Steps | By the | To / With | Target Date/s |
|----|--|----------------------|--------------------------------|------------------|
| 1 | Deadline of Submission of Eligibility Determination Form (EDF) | Applicants | PQA Admins | 31-Mar |
| 2 | Deadline of Submission of Application Report (AR) | Applicants | PQA Admins | 2-Jun |
| 3 | Preparation for the PQA Assessors Calibration Workshop | DTI-CB | Assessors | 27-Feb to 19-May |
| 4 | PQA Assessors Calibration Workshop / Assigning of Assessors | DTI-CB | Assessors | 26-May to 2-Jun |
| 5 | Distribution of Application Reports | PQA Admins | Assessors | 12 Jun to 23-Jun |
| 6 | Independent Review | Individual Assessors | -- | 19-Jun to 14-Jul |
| 7 | Deadline of Submission of Independent Review Scorebook | Individual Assessors | PQA Admins | 14-Jul |
| 8 | Organizational Profile / Industry Briefings | DTI-CB / PQA Admins | Teams of Assessors, Applicants | 17-Jul to 21-Jul |
| 9 | PQA Judges Preparation Meeting / Distribution of Application Reports | DTI-CB | Judges | 31-Jul to 4-Aug |
| 10 | Initial Consensus Review | Teams of Assessors | PQA Admins | 17-Jul to 11-Aug |
| 11 | Submission of Pre-Site Visit Review Presentation | Teams of Assessors | PQA Admins, DTI-CB | 18-Aug |
| 12 | Pre-Site Visit Review by the BOJ | DTI-CB | Judges, Teams of Assessors | 21-Aug to 25-Aug |
| 13 | Planning / Coordination for the Site Visit | Teams of Assessors | PQA Admins | 28-Aug to 8-Sep |
| 14 | Site Visit Review | Teams of Assessors | PQA Admins, Applicants | 4-Sep to 15-Sep |
| 15 | Final Consensus Review | Teams of Assessors | PQA Admins | 11-Sep to 13-Oct |
| 16 | Deadline of Submission of Final Consensus Scorebook | Teams of Assessors | PQA Admins, DTI-CB | 13-Oct |
| 17 | Distribution of Final Consensus Scorebook | DTI-CB | Judges | 16-Oct to 20-Oct |
| 18 | Deadline of Submission of Final Judges Review Presentation | Teams of Assessors | PQA Admins, DTI-CB | 20-Oct |
| 19 | Review of the Final Feedback Report | Technical Editors | Teams of Assessors | 16-Oct to 10-Nov |
| 20 | Final Judges Review | DTI-CB | Judges, Teams of Assessors | 23-Oct to 27-Oct |
| 21 | Deadline of Submission of the Final Feedback Report | Team of Assessors | PQA Admins | 10-Nov |
| 22 | Review and forwarding of the Final Feedback Report | PQA Admins | DTI-CB | 13-Nov to 21-Nov |
| 23 | Distribution of Final Feedback Report | DTI-CB | Applicants | 17-Nov to 1-Dec |
| 24 | PQA Conferment Ceremony (based on the availability of the President) | DTI-CB | All | 11-Dec to 15-Dec |

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